# **Maintenance Assistant**

A Maintenance Assistant opportunity for someone wanting to learn about maintenance and repairs while assisting maintenance technicians in a facility for addiction rehab.

#### Why work for us?

MRC is located in Memphis's Midtown neighborhood. As a *non-profit* addiction treatment agency, established in 1970, we're not motivated by the bottom line but rather MRC is in the business of helping people. We save lives and send waves of change through the patients' lives we serve, their families, and our communities. The dignity of our patients and our staff is held in high regard by MRC management. At MRC, we want our staff to succeed and be equipped to do the tasks at hand. We are a team, working together to bring a lasting impact in our world – one person, one family at a time. YOU can be a part of that effort!

## Responsibilities (include);

- Report maintenance problems, concerns and hazards to Facilities Director
- Grounds upkeep
- General facility upkeep
- Assist in maintaining facilities repairs.
- Maintain a clean and orderly shop

### Requirements

- General knowledge of basic tools
- Willingness to learn
- Have a valid driver's license
- Able to lift and carry up to 50 lbs up stairs
- Tobacco-free environment

**Shift:** Monday-Friday day shift, 40 hours

#### **Benefits:**

- Health, Vision, and Dental Insurance
- Life Insurance
- Long term disability
- Company Matched 401K
- Holidays, Accrued Time Off and Sick Leave
- Graduate Level Education Benefits

